



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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October 13, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

24 October 13, 2015


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

**AWARD SERVICES CONTRACT
FOR AIRPORT NOISE MONITORING CONSULTANT SERVICES
FOR THE AIRPORTS WITHIN THE COUNTY: LOS ANGELES INTERNATIONAL, VAN NUYS,
LONG BEACH, AND BURBANK BOB HOPE
(SUPERVISORIAL DISTRICTS 2, 3, 4, AND 5)
(3 VOTES)**

SUBJECT

This action is to award a services contract for Airport Noise Monitoring Consultant Services for the airports within the County: Los Angeles International in the City of Los Angeles, Van Nuys in the City of Los Angeles, Long Beach in the City of Long Beach, and Burbank Bob Hope in the City of Burbank.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the action set forth in this Board letter is not a project pursuant to the California Environmental Quality Act.
2. Award the contract for Airport Noise Monitoring Consultant Services to Christopher Jean and Associates, Inc., in an annual sum of \$20,000. This contract will be for a 3-year term commencing on execution of the contract with two 1-year renewal options for a maximum potential contract term of 5 years with a maximum potential contract sum of \$100,000.
3. Authorize the Director of Public Works or her designee to execute the contract to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or her designee, Christopher Jean and Associates, Inc., has successfully performed during the previous contract period and the services are still required to approve and execute

amendments to incorporate necessary changes within the scope of work and to suspend work if, in the opinion of the Director of Public Works or her designee, it is in the best interest of the County.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to award a services contract to Christopher Jean and Associates, Inc., for Airport Noise Monitoring Consultant Services to the Department of Public Works. Christopher Jean and Associates, Inc., has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive manner that will support Public Works in meeting its goals. The services to be provided include (1) certifying airport noise data provided by airports as to its authenticity; (2) preparing documentation for transmittal to the California Department of Transportation, Aeronautics Division; (3) updating and reviewing airport land use maps; (4) maintaining records of airport noise level trends; (4) inspecting airport noise monitoring equipment and procedures; (5) recommending acceptance or rejection of quarterly airport noise reports; and (6) advising and consulting with Public Works regarding state-of-the-art noise gathering methods, the County's obligations to the State of California, as may be required.

Implementation of Strategic Plan Goals

The County is responsible for enforcing the State's aircraft noise regulations at the following airports within the County: Los Angeles International, Van Nuys, Long Beach, and Burbank Bob Hope that have been designated as noise problem by the Board pursuant to Title 21 of the California Code of Regulations, Section 5023. This action will further the County's Strategic Plan Goal of Community Support and Responsiveness (Goal 2) by meeting the State's requirements concerning noise monitoring.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The total proposed agreement cost estimate of \$100,000 is based on a 3-year agreement for the amount of \$60,000 plus two 1-year options for an additional \$20,000 per option. The amount is based on each airport's noise monitoring reports collected by Public Works, Aviation Division.

Funding for this agreement is included in the Fiscal Year 2015-16 Aviation Enterprise Fund, and the cost associated with the quarterly airport noise reports is fully reimbursable from the airports.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended consultant is Christopher Jean and Associates, Inc., located in Los Angeles, California. This contract will commence on the date of execution for a 3 year term. With the Board's delegated authority, the Director of Public Works or her designee may renew this contract for two 1-year renewal options for a maximum potential total contract term of 5 years.

The contract will be in the form substantially similar to the form previously reviewed and approved by County Counsel. Prior to the Director or her designee executing the contract, the contractor will sign and County Counsel will review it as to form. The recommended contract with Christopher Jean and Associates, Inc., was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The consultant is in compliance with the requirements of the Interim Chief Executive Officer and the Board.

The award of this contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. This contract contains terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposer's minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Proof of the required comprehensive general and automobile liability insurance policies, naming the County as additional insured, and evidence of workers' compensation insurance will be obtained from the contractor before any work is assigned.

Public Works has evaluated and determined that the Living Wage Program, Los Angeles County Code, Chapter 2.201, does not apply to this recommended contract that is for services required on an as-needed and intermittent basis; hence, this contract is not a Proposition A contract, Los Angeles County Code, Chapter 2.121.

This contract does not allow for a cost-of-living adjustment for the optional years.

ENVIRONMENTAL DOCUMENTATION

As this service does not have the potential for causing a significant effect on the environment and is merely an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment, it is not considered a project, and it is not subject to California Environmental Quality Act (CEQA) per the criteria set forth in Sections 15061(b)(3) and 15378(b)(5) of CEQA.

CONTRACTING PROCESS

On January 22, 2015, a notice of the requests for proposal was placed on the enclosed County's Doing Business With Us and on Public Works' Contract Opportunities websites.

On March 4, 2015, one proposal was received. The proposal was first reviewed to ensure it met the minimum requirements in the request for proposal. The proposal having met these requirements was then evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the request for proposal that included the price, experience, work plan,

references, and equipment utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to Christopher Jean and Associates, Inc. Public Works determined the contractor's price to be reasonable for the work requested.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will not result in the displacement of any County employees as this service is presently contracted with the private sector.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Aviation Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid.

GAIL FARBER
Director

GF:RLS:cmb

Enclosures

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office

Award information has not been added at this time.

Bid Information

Bid Number : AED7739879

Bid Title : RFP-Airport Noise Monitoring Services

Bid Type : Service

Department : Public Works

Commodity : CONSULTING SERVICES - AVIATION

Open Date : 1/22/2015

Closing Date : 3/4/2015 2:00 PM

Notice of Intent to Award : [View Detail](#)

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The Los Angeles County Department of Public Works on behalf of their Aviation Division, is inviting proposals from qualified Consultant firms to provide and validate quarterly airport noise monitoring services from airports within Los Angeles County as required by California State Airport Noise Regulations. These airports include Bob Hope Airport (formerly Burbank-Glendale-Pasadena Airport), Long Beach Airport, Van Nuys Airport, and Los Angeles International Airport.

The objective of this solicitation is to select a firm that is best qualified to provide the requested services.

To view, print or download this RFP, visit the following website:
<http://dpw.lacounty.gov/general/contracts/opportunities>

Contact Name : Ivonne Pena

Contact Phone# : (626) 458-2585

Contact Email : ipena@dpw.lacounty.gov

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